

<Title of the Study>

A Mini Survey submitted to the Department of Social Work in partial fulfillment for the award of the degree in B.A. Social Work/ B.A. (Honors) Social Work

Submitted By:

<Student's Name>

<Course>

<Semester>

Under the guidance of:

<Name of the Supervisor with appropriate salutation>

<Designation>

<Department>

The Bhopal School of Social Sciences



Kumbhalkar College of Social Work

Kakawadi, Sevagram Road, Wardha

<Year>

Declaration

I hereby declare that the study entitled < *Topic of the mini survey*> is my original work. I have taken all the measures to ensure ethics and confidentiality necessary to be maintained during my research work.

<Name & Sign of the Student>

BA Social Work/ BA (Honors) Social Work – Semester VI
Department of Social Work
The Bhopal School of Sciences
Date:

Certificate

This is to certify that *<Name of the student>*, has undertaken the mini survey entitled *<Topic of the mini survey>* towards the partial fulfillment of the degree in BA Social Work/ BA (Honors) Social Work. S/he has been sincere, committed, and hardworking during this work. S/he has adhered to all the norms laid by the Department of Social Work.

I wish the candidate success in all future endeavors.

<Name of the faculty supervisor with appropriate salutation>

<Designation of the faculty supervisor>

Department of Social Work

The Bhopal School of Social Sciences

Date:

Forwarded by:

<Name of HOD>

(HoD- Social Work)

Acknowledgement¹

“Those who are truly grateful are deeply moved by the privilege of living.”

First of all, let me express gratitude from the deepest corner of my heart to the almighty GOD for being with me & blessing me in abundance. I would now like to acknowledge a few who guided me along this path of conducting this research.

I gratefully acknowledge my faculty supervisor *<Name of the faculty supervisor with appropriate salutation>* for constant support and guidance. I sincerely extend my gratitude towards the Head of the Department of Social Work *<Name of HOD with appropriate salutation>* for providing motivation & encouragement necessary to furnish the study of this nature. My heartfelt thanks go to the Vice – Principal *<Name of the Vice Principal with appropriate salutation>* and Principal *<Name of the Principal with appropriate salutation>* of the Bhopal School of Social Sciences for being facilitative and encouraging. Help and support of peers, friends, & any other missing here is warmly acknowledged.

¹ Students can have it written as per their own interests and situation. This is just an illustrative sample to facilitate.

ABSTRACT²

² Not to be numbered

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Introduction

Likewise as per the requirement;

Do not mention cover page and other initial pages in this.

Annexure.....

(It must be added and documents of secondary and tertiary nature pertaining to this study must be annexed like tools & evidences of data collection, any pertinent government report/ document, and whatever the researchers deem fit.)

³ Page numbering will start from Introduction

Abbreviations & Acronyms ⁴ (Glossary)

A list of all such terms used during the course of dissertation should be presented for the convenience of reader and convention of the research studies.

E.g.

UNDP	United Nations Development Program
TISS	Tata Institute of Social Sciences
MPSACS	Madhya Pradesh State Aids Control Society

Likewise as per the need.....

⁴ Not to be numbered

- a. Introduction and RoL
- b. Research Methodology
 - i. Problem Statement
 - ii. Research Questions
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 - v. Sample (Universe, Size, Trait, Methods etc.)
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