



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	KUMBHALKAR COLLEGE OF SOCIAL WORK
Name of the head of the Institution	Dr. Chandu Popatkar
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07152241848
Mobile no.	9923144418
Registered Email	kcswiqac@gmail.com
Alternate Email	kcswardha@rediffmail.com
Address	Kakawadi, Sewagram Road
City/Town	Wardha
State/UT	Maharashtra
Pincode	442001
2. Institutional Status	

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Prof. Satish G. Dhawad
Phone no/Alternate Phone no.	07152241848
Mobile no.	9890323523
Registered Email	kcswiqac@gmail.com
Alternate Email	prof.chunche@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://kcswardha.in/
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://kcswardha.in/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C+	65	2004	16-Sep-2004	15-Sep-2009

6. Date of Establishment of IQAC	17-Jun-2016
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Introduced Value Added Course in Nursery	01-Jul-2019 51	120
Introduced Skill Oriented Certificate Course in Beautician (Three Months)	01-Jan-2020 90	45

[View File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Social Work	NA	UGC	2020 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Ku Sanchita Sanjay Pendam, of Semester V is awarded as Colour Holder for representing the University Team in the West Zone Inter University KhoKho (Women) held at Akola organized by DrPanjabraoDeshmukhKrishiVidyapeeth from 19112019 to 23112019.
- Ku RupaliKisanrao Sable of Semester III is awarded a certificate as she secured 3rd Place the University Inter Collegiate Wrestling (Women)62 kg. tournament held at R. T. M. Nagpur University Gymnasium Hall, Nagpur from 03102019 to 05102019
- Online Workshop on Intellectual Property Right was organized on 11/05/2020 on ZOOM App in collaboration with Library Department.
- Online organization and publication of One Day Interdisciplinary National Conference on Domestic Violence in collaboration with Aadhar Publication on 28 April 2020.
- Certificate Course in Library Science and Information.
- Participated in One Week Online Faculty Development Programme Workshop on " Comprehensive Study of NAAC Criteria in R.A.F "

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To celebrate International Yoga Day	Celebrated Yog Day on 21June 2019.
Organized Plant Distribution Programme	Plants from college nursery and saplings sought from social forest are distributed in and off campus.
To form various college committees	Decentralization of work
Paper Reading on Central Government Annual budget-2020	The students of Economics Department conducted the paper reading programme.
To organize Book xhibition	Book exhibition at village fair of Surjansa Maharaj was organized
To organize Focused Group Discussion	The activity of Group Discussion on Women Empowerment was organized by English Department of Semester V students
To organize a Guest Lecture on Competitive Examination.	The Guest Lecture was organized on 10th October 2019.
To organize Career Guidance Programme	The Career Guidance Programme was organized on 20 February 2020.
To organize One Day Intercollegiate Elocution Competition.	One Day Intercollegiate Elocution Competition was organized
To celebrate important days, birth and death anniversaries of national heroes.	Celebrated important days, birth and death anniversaries of national heroes.
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
IQAC	16-Mar-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2020
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Date of Submission	16-Apr-2020
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17. Does the Institution have Management Information System ?	Yes
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If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	Academic: This model contains the teacher's attendance where teacher attendance through biometric device
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entry which maintain the online records. Assignment can be assigned to the group of student for whole class by the subject teacher through SMS, email, what app etc. Student section: This model maintained as year wise class list, alumina list and student profiles, N.S.S. student list, NSS activities are recorded. Krishnalila carrier guidance and personality development cell recorded various list of programmes, list of job placement students and other data. HR module: In this staff appointment joining of staff, salary, attendance, vouchers, leave model of staff from where the staff can apply leave online through their personal login. Account section: This module has payroll model which makes salary vouchers, salary slips for the staff of KCSW. This model also has fees module different ledgers of fees (Like, B.S.W.I, II, III year and M.S.W. I,II Year) We can create and allotted to students of class VI so that student can pay fees offline through cash payment received for their paid fees and balance. Library: This gives information about due book, books transaction details and Library feedback where everyone can be feedback for library. Admissions: Students who are interesting to take admission in BSW I, B.S.W.II, B.S.W.III or MSW I, MSWII first he/she has to register his/her name on university portal with registration fees. Students have given the preferences to the college, and then university send online list of students to take admission in the college after this procedure student has to take admission with some application fees. Feedback model: Feedback committee has taken feedback from students, teachers, Alumni and Parents of Kumbhalkar College of Social Work Wardha Feedback data analyse and result given to Principal. According to report, Principal has taken the action after that action taken report displayed on the college website. Communication: Through SMS, email can send to the student parent and other staff member of the college for communication. Alumni: All Alumni data information is available in this module. Placements: NGO Agency registration, student registration for

placement can be done through this model In charge of placement can directly communicate through the mail to The agency or student if they are already register in University result of student can be store and sent through SMS to parent in this model. Such an emphatic way of institution management information system work as per the planning and implementation college commits. In it college vision and objectives are strictly followed for betterment.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Kumbhalkar College of Social Work, Wardha affiliated to Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur and run by Rashtrasant Tukdoji Maharaj Technical & Education Society, Nagpur has an effective method of curriculum delivery and documentation. Administration of the College had formed various committees in the college for effective implementation of curricular and academic programmes. There is a lot of variety in the field of teaching methodologies. Teacher's follows an academic calendar is prepared by the Time-table committee which also prepares a time table for daily teaching activities in the college. Academic Planning Committee distributes other committees as per the suggestions of the CDC. There is monthly meeting for the systematic implementation as per the given academic calendar of the college and university. There are various committees in the college as Academic calendar Committee, Research committee, for Social work practicum committee, Sport Committee etc. Academic calendar, Research, for Social work practicum and teaching plan are made for the continuity of a new session. As per Rashtrasant Tukdoji Maharaj Nagpur University Nagpur syllabus changes planning are made for the future study of the student. For the suitability of the student's other media, University prescribed syllabus is translated into student understanding languages. Principal reviews an academic planning committee's periodic reviews in the year. Teachers complete the syllabus within the given time. Tutorials/projects, class tests and internal assessment are implemented in the college as a formal evaluation process and students clears their problems by meeting with the teachers and administration encouraged them to meet faculty regularly for study topic discussion. Remedial Coaching classes will be arranged as per the teacher's instructions to boost students' confidence in the University examinations. Teacher's feedback from students is obtained annually and related teacher informed to implement such suggestions in their teaching. Students Feedback is taken for the respective teachers informally so as to understand the learning by the students. Observation, analysis, and explanation are used for the holistic development of the teacher and syllabus is one of the important factors in it. Social work college is like a library where varied activities such as agency visits, study tour, Sevagram, Aurangabad, Ahmednagar visits are used to help students in classroom learning and teaching. ICT enabled teaching is implemented in the college for better quality teaching through equipped with smart classrooms, virtual classrooms, audio-visual and other net facilities for competitiveness of the currents trends and patterns to

attract the students. Workshop, seminar, group discussion, quizzes are used as a measure of Interactive teaching. It is implemented as per the student's participation in group discussion, quizzes, seminars; lecture etc is delivering for the student's future competitive examinations.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate in Beautician course (College Level)	NA	25/09/2019	90	Yes	Yes
Department of Lifelong Learning Extension Certificate Course (University Level)	NA	18/09/2019	166	Yes	Yes
RTM Nagpur University, Board of Lifelong Learning Extension Certificate Library Information Science.	NA	25/09/2019	90	Yes	Yes
VAP for BSW-I	NA	01/07/2019	58	Yes	Yes
VAP for BSW-II	NA	01/07/2019	40	Yes	Yes
VAP for BSW-III	NA	01/07/2019	34	Yes	Yes
VAP for MSW-I	NA	01/07/2019	60	Yes	Yes
VAP for MSW-II	NA	01/07/2019	58	Yes	Yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MSW	NA	01/06/2019
BSW	NA	01/06/2019
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSW	NA	01/06/2019
MSW	NA	01/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	250	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Communication Improvement Program	01/07/2019	250
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSW	NA	132
MSW	NA	118
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback collected from stakeholders students, teacher, parents alumni. This is done by feedback committee they collect and analyses the feedback and make suggestions to the appropriate bodies for the analysis of the feedback was discussed with principal about the relevant suggestions. Feedback from students :- We are collecting feedback from our students personally. We have designed a special feedback form on curriculum development. We are also collecting feedback from students on faculty permormance and subject changes we started collecting curriculum feedback from academic year wise and class wise semester wise analysis of students feedback it was analyzed from changed from students that extra classes should be planned for week students specially English subject. Feedback from Parents :- We have designed general feedback from for the parents. We are collecting feedback from parents through parents teacher meet. In the meeting importance of social work syllabus is discuss and received suggestion from them. Feedback from Alumni :- Our alumni is valuable for us as</p>

it provide us the inputs regarding improvement in facilities and employability of our students. We appeal our alumni to provide their sincere feedback to us through mails and during alumni meet. We are in regular contact with them time to time through WhatsApp, text msg, Facebook, website, Twitter, etc for any problem arising in the syllabus learning and implementation of curricular, NSS activity. The college follows a continuous review system of the curriculum. The functioning of various committees of the college strengthens the quality sustenance. The college makes efforts to integrate socially relevant issues in to the curriculum with the help of the different cells and committee functioning in the college like career guidance cell. SC/ST cell and NSS committee has been organizing faculty development programme every year.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSW	NA	60	60	60
BSW	NA	60	58	58
No file uploaded.				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	132	118	18	16	16

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
18	17	6	2	1	5
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentor: Mentee Scheme is actively implemented in the Institute. There is a Mentor for a group of students which is allotted by the Principal at the start of academic year. Mentors meet their mentees as and when required. During this meeting, the mentors interact with their mentees to discuss their issues, needs or support required. At the beginning of the academic session, the class wise names of the mentors are displayed on the college notice board. The mentors are supposed to take care of academic progress and psychological well being of their mentees. They are also entrusted with the task of monitoring the attendance. At the beginning of the academic session, the mentors conduct orientation programs for the mentees, whereby they are acquainted with the institution, its vision and mission, the facilities available and the rules and regulations of the institute and affiliating university.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
250	18	1:14

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
18	18	Nil	Nil	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NIL	Nil	NIL
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSW	NA	NA	01/06/2019	31/05/2020
MSW	NA	NA	01/06/2019	31/05/2020
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Kumbhalkar College of Social Work is affiliated to RashtrasantTukdoji Maharaj Nagpur university Nagpur and follows the examination pattern of the university. Social work practicum internal and external examination (class wise) and Research project) and Group research project internal external examination (class MSW- II year, BSW- III year) conducted. The schedules of internal assessment are communicated to principal faculty in the session of the semester through college academic calendar which is prepared based on the university academic calendar. As per guideline the following reforms have been carried out effectively conducting in the college. Schedule of internal examination, seating arrangement hall invigilators listed for every examination. Monitoring the attendance of the student for the examination is very important for students performance . After completion of internal examination. Internal assessment has to be carried out within the time bond. according to as per RashtrasantTukdoji Maharaj Nagpur university Nagpur examination guideline and instruction. Then college official upload an assessment marks on university examination web portal which include Social work practicum Research project.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar prepared adhered for conduct of examination the related matters the college .It to academic calendar provided by the University for conduction continuo internal assessment system. The academic calendar includes

the dates of commencement completion of syllabus schedules of internal exams etc. It specially the dates of term end examination tentative dates of social work practicum examination, Study tour, Rural camp, Research project, Viva-voce Theory examination are also given in academic calendar. The time table are prepared implemented accordingly the teacher prepare teaching plans as per to the academic calendar guidelines of the RTM University. The schedule of university exam is fixed by the university the same is displayed on notice board .They are also informe by notice board through the examination commeetti ,college official also use social media app. Sutability of the students for the students. These changes are communicated to the students. All efforls are made by the college to anthers to the academic calendar. The principal conducts curricular extra curricular feedback college council meeting on regular basis to check the implementation progress of all the activities in the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://kcswardha.in/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
M.S.W	MSW	na	56	56	100
B.S.W	BSW	NA	33	33	100
No file uploaded.					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://kcswardha.in/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	NIL	0	0
Minor Projects	0	NIL	0	0
Interdisciplinary Projects	0	NIL	0	0
Industry sponsored Projects	0	NIL	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
IPR Workshop	NA	06/09/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Social Work	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Social Work	9	5
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Social Work	18
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations	Institutional affiliation as
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					excluding self citation	mentioned in the publication
NIL	NIL	NIL	Nil	Nil	Nil	NIL
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	4	5	Nil
Presented papers	18	11	6	Nil
Resource persons	Nil	2	1	Nil
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS and Extension Activities	NSS and Extension Activity Cell	18	250
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS and Extension Activities	Appreciation Letters	GOs and NGOs	250
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS and Extension Activities	NSS and Extension Activity Cell	NSS and Extension Activities	18	250
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange	6	Self	6
Student Exchange	250	Institute	6
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Field Work	Social Work Practicum	GOs and NGOs	01/06/2019	31/05/2020	268
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Datta Meghe institute of medical sciences	01/01/2019	1. Exchange of staff and students 2. Training of teachers and students 3. Joint supervision of student project 4. Link management and administration 5. General provisions 6. Non disclosure 7. Validity period	2
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2	2.1

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Seminar Halls	Existing
Classrooms with Wi-Fi OR LAN	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
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SoftLib	Partially	5.0	2019
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4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	1657	224448	23	9350	1680
Reference Books	482	310416	19	6500	501	316916
CD & Video	79	Nil	Nil	Nil	79	Nil
Journals	22	Nil	Nil	Nil	22	Nil
Digital Database	8	Nil	Nil	Nil	8	Nil
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	8	1	0	0	0	0	0	100	0
Added	0	0	0	0	0	0	0	0	0
Total	8	1	0	0	0	0	0	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	https://kcswardha.in/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities

1

0.74

3

2.72

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

College has a set procedures and policies for maintaining and utilizing physical, academic and support facilities like library, sports, computers, classroom etc. For maintenances of library in for structure facilities the library committee administration have been given the responsibilities to purchas. Social work related reference books and any other materials, as per the recommendation received from the accounting department of the college. For enriching of the library the committee keep procures some good publications fro national state publishers. The library committee organize competition (Quize) and compitition among students appeals to organizes students, guardians to donate books,suggestion box is installed inside the reading room to take users feedback. The necessary games sports material are purchased by the office of the principal as per the recomdatoins of the sports committee. Periodically necessary steps have taken by the authority to develop the sports activities of the students also supported financially to the extent possible. Computers-centralized computer laboratory each teacher having appropriate computer for their requirements internet wi-fi enabled campus open access journals ect facilities are availablein the collegef for the holistic personality development of the college students. Classroom Regular cleaning maintenance of class room are carried out so as to provide effective learing environment to the students. Central time table is designed in such a way that there is maximum utilization of infrastructure classroom. After the admission process in every semester it is ensured that all the classroom have adequate desks, benches. The fan electrical appliances are checked wherever requirements are found the purches after approval from the principal. There is a projector in the college which is use member of the college from makingthe classas the smart classroom considering currant need of the student as classroom besides smart classroom. Students support welfare in the college campus there is a good environment for the benefit welfare of the students. The committee of Sexual Harasment is also formed for the welfare of teacher students NSS unit maintains the social services within the campus outside ifor the alertness for society through verius averness programme on the social work practicium as per the guidance of students supervisor.

<https://kcswardha.in/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	GOI Scholarship/Free ship	164	134400
b)International	NIL	Nil	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial

coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Study tour	01/07/2019	34	Institute, GOs and NGOs
Observational Agency visits	01/07/2019	58	Institute, GOs and NGOs
Environment tour	01/07/2019	50	Institute
Field Work Practicum	01/07/2019	58	Institute, GOs and NGOs
Yoga	01/07/2019	30	Institute, Yog Samiti
Village camp	01/07/2019	101	Institute, Village
Individual conference	01/07/2019	58	Institute, Publisher
Group conference	01/07/2019	58	Institute, Publisher
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Guidance for competitive examinations and career counselling	58	58	1	13
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	13	NIL	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	29	B.S.W	B.S.W	KCSW Wardha	M.S.W. (PG Program)
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SET	Nil
SLET	Nil
GATE	Nil
CAT	Nil
GRE	Nil
TOFEL	Nil
Civil Services	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cricket, Rangoli, Running, Dancing, Singing, Debate, Road-Show, Fashion Show, Music Chair, Shot-put, Fashion Show	UG and PG	200
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	Nil	Nil	NIL	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the directions of the Director, Students' Welfare and affiliating University, Institute Student's Council is formed. The Student Council consists of following members:- • General Secretary • Cultural Secretary • Sports Secretary • Ladies Representative • Reserved Category Representatives • Class Representatives • Faculty nominated by the Principal The main objective of forming the student council is to develop the leadership qualities in students

and the other objective of student council is to organize sports and cultural event every year . Students are also actively involved in various other institute level committees like Grievance Redressal and Anti Sexual Harassment Committee, Anti Ragging Committee, Library Committee, Women Internal Complaint Committee/Woman Development Cell, IQAC, SC/ST Cell, OBC Cell etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes Kumbhalkar College of Social Work Wardha has alumni associasform 1993 a fuctional level.we have registered act charity office wardha Alumni Association formed in 2019. The Alumni are the key brand ambass adorer of the institution connecting to college establishment of alumni association in the college. Conducted various regular activities for alumni in the college implemented under the institution and teacher parent committee. Objective - 1) Regular registration of the alumni body- 2) Conduction camp interviews even for students of the final year. 3) To organize in the college of the program for alumniin the college. 4) Inviting successful alumni to provide guidance for college alumni. 5) . Provide job information to final year students 6). Organizing teacher parent meeting. In college dated 13 Sept. 2019 Prachi Janhit manch Jalgaon and Kumbhalkar College of Social Work Wardha has jointly organizing a campus interview in the college . Second compus interview All India Multipurpose Development and Kumbhalkar College of Social Work Wardha conducting campus interviews from the post of public relation. There was a good response from the students for this program for Alumni at the college level decided within the organization but due to the emergency information 0f and interviews with students through various activities.

5.4.2 – No. of enrolled Alumni:

612

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

01

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

College/Institution practices decentrailization participative management forthe success of an institution.It is the combined efforts of all who work towards attaining the vision of the institute. The management committee has made the vision for the welfare and regular of the staff and students. The committee involvement and co-operation in implementing decision making policies for academic and administrative affairs through various bodies and committee have contributed to the growth of the college. 1) CDC members open up job profiles NGO connection is done with the member of CDC some of the faculty member some alumeni are the part of the NGO. Students committee on placement has an integral part of the process wherein they are part of the entire process. CDC Resolution :- -Ph. D. Research Center - Software (Library) and computer purches. - New material, repair and white-wash to college building ect. Natural increment :- 2) Our college has direct involvement the of career centra faculty Mentors and students body. The whole purpose of the centre is to guide and

counsel the students on their career option. The guidance is based on the in depth conversation between the mentor career centre respective faculty, convener, Students give the strength and weakness of the student concerned thing in the college..

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
<p>Examination and Evaluation</p>	<p>Kumbhalkar College of Social Work, Wardha follows the examination and evaluation rules, regulations and the scheme of to Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur. There is continuous internal assessment through viva-voce. Internal examinations are informed to the students through notice book and notice board in the beginning of the year through the academic. Students are also informed about varied information through the principal, teachers and the supervisors as they need. Students are encouraged to concentrate on their research and development as quick as possible. They are motivated by research the staff and students are motivated to register and complete their UG and PG degree to promote that skill in their personality for their future career and development. College administration and staff also notice in the quality of the research to enhance the standard of research to promote research habit among the students. They are suggested to choose the varied subjects from the family, society, school etc. to solve the recent social problem for their research. College follows the research rules and regulations as per the guidelines of Rashtrasant Tukdoji Maharaj Nagpur University stated syllabus that each final year students have to do research projects to complete their degree.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>Kumbhalkar College of Social Work, Wardha has a vast and varied library for the students, staff and different readers. There is complete, clear and logical process for library book reading. Library is the soul of college so it very important that it has to be handled with utmost care. It is the a centre of learning on the campus for</p>

the students and learners who took the books for academic learning and references which are extensively made available to them anytime from 8:30 to 5:00 p.m.. College library has become an undoubted part of research helping students with useful materials. The faculty and the members of the library meet at the beginning of the academic year to discuss the plan, the various duties and functions to be carried out throughout the whole year of learning.

Human Resource Management

Kumbhalkar College of Social Work, Wardha has an effective and inspirational management body for staff' career development. They organise a frank discussion on vacancies and appointments with the staff at the end of every academic year to check the staff opinion. They are always in the favour of all the faculty members' attendance in the varied topic and issues conference, seminar and workshops in this academic calendar year.

Industry Interaction / Collaboration

Kumbhalkar College of Social Work, Wardha has collaboration with various institutions and NGO's for the proper and directional development of the students, staff and the college. Related committee and staff organise NGO visits as a field work in the year respective fields to enhance the practical knowledge and experience of the students' to expose the students to the world. All the committees of the college have varied type of MoU's with the different institutes, field work place etc. as per the need of the students.

Admission of Students

Kumbhalkar College of Social Work, Wardha is affiliated to Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur so it strictly follows the rules and regulation of Maharashtra government department of Social Justice with RTM Nagpur University, Nagpur. As per the university rules and regulations of the admission process college is obediently follows the instructions as given time to time for the further improvement and development of the students and staff.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area

Details

Planning and Development	Logic computers Bhart Housing Society, Civil lines jail road Wardha Mob.93267725051 Library Automation Software Soft lib Ver. 5.0 (Un Limited Access), Synchronik, 2/8, Priyadarshini Nagar, Near R.T.O. office, Civil Lines Nagpur-01 Mob. 9225248455
Administration	Library Automation Software Soft lib Ver. 5.0 (Un Limited Access), Synchronik, 2/8, Priyadarshini Nagar, Near R.T.O. office, Civil Lines Nagpur-01 Mob. 9225248455
Finance and Accounts	Samajsevarth Social Justice Department, Government of Maharashtra
Student Admission and Support	. Maha DBT Tribal Development Department, 2. RTM Nagpur University, Nagpur
Examination	RTM Nagpur University, Nagpur

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Prof. Mahadev Chunche	One day national seminar on Fostering innovation Creativity to promote social enterprises in Social Work Colleges	Kumbhalkar College of Social Work, Wardha	500
2019	Prof Kamal R Potdukhe	One day national seminar on Fostering innovation Creativity to promote social enterprises in Social Work Colleges	Kumbhalkar College of Social Work, Wardha	500
2019	Prof. Mahadev Chunche	One day Inter disciplinary national conference -Pension scheme	Jivan Vikas Mahavidhyalaya Devgram -Nagpur	500
2019	Prof. Varsha Patil	One day Inter disciplinary national	Jivan Vikas Mahavidhyalaya Devgram -Nagpur	500

		conference -Pension scheme		
2019	Prof. Rameshwar Vhandkar	One day Inter disciplinary national conference -Pension scheme	Jivan Vikas Mahavidhyalaya Devgram -Nagpur	500
2019	Prof. Ashok Satpute	One day Inter disciplinary national conference -Pension scheme	Jivan Vikas Mahavidhyalaya Devgram -Nagpur	500
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	FDP for Teaching	NA	01/09/2019	01/09/2019	18	Nil
Nil	NA	ADP For Non-Teaching	10/02/2020	10/02/2020	Nil	11
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher and Orientation	18	01/07/2019	31/05/2020	14
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
17	18	16	16

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Credit Cooperative Society	Credit Cooperative Society	GOI Scholarships / Prizes

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external financial audit regularly Kumbhalkar College of Social Work, Wardha affiliated to Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur and run by Rashtrasant Tukdoji Maharaj Technical Education Society, Nagpur has established systematic mechanisms for the implementation of an internal and external audit on the financial transaction in every year to ensure any financial compliance within the time period. In the system of internal audit it is jointly handled by internal financial committee of the college as per the guidance of the principal. It identifies an income and expenditure report for an internal audit which is to be submitted to the management of the institution through principal. College has a system of an external audit which is conducted once in a year by an external agency as guided by the university rules and regulations. There is an internal mechanisms to direct an effective and efficient financial resources use:-

1. Principal submit the annual budget at the commencement of every financial year by considering the recommendation of staff, students, and all the departments to the management etc.
2. Recurring expenses (salary electricity, Internet charges, maintenance, stationery, other consumable charges etc.) and non-recurring expenses (purchase furniture and other development expenses) are included in the annual budget of the college.
3. Management allocates the expenditures to the accounts department as per budget allocation for the favour of all.
4. There is the depreciation costs on purchase of various things purchase in preceding years are also work out.

Process of the internal audit: Kumbhalkar College of Social Work, Wardha has an internal financial committee which maintains all the audited vouchers on half yearly basis. The income and expenses incurred under different heads are thoroughly checked by related bills and vouchers. If any discrepancy is found the same is brought to the principal notice and knowledge. This is a continuous the process followed for the last five years in the college without any problem and issues. Process of the external audit: Kumbhalkar College of Social Work, Wardha has the college account which is audited by chartered accountant annually as per the Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur and government rules and regulations. The auditor and the college carefully ensure that all payments are duly authorized after the audit. Then the report of such is sent to management for review and approval. If they found any queries in the audit it would be demanded immediately along with the supporting documents within the prescribed time limits. In the last 30 years or so there is not a single issue in the audit. Kumbhalkar College of Social Work, Wardha has all these mechanisms to exhibit the transparency and clarity in financial matters and strictly adhered to financial rules, regulations and discipline to avoid defalcation of funds or properties of the institution at all levels. College kept the audited statement duly signed by the authorities of the management and chartered accountant for the future knowledge and record for any future problem.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Employees Welfare Fund	0	College Development
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal
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	Yes/No	Agency	Yes/No	Authority
Academic	Nil	LEC, RTMNU Nagpur	Yes	Principal
Administrative	Yes	Management	Yes	Chartered Accountant

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- Parents-Teachers meeting • Parents-Teachers meeting

6.5.3 – Development programmes for support staff (at least three)

1. Faculty Development Programme
2. Research Orientation Programme for Faculty
3. Social Work Research Orientation Programme for Students
4. Orientation Programme on Future Life Partner
5. Inform to Student about Food Security

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Library stock register is used to check record, new books note sheet. It is for the purpose of purchasing book. New books purchased with the permission of college principal.
2. Academic calendar is made at the start of session and all work does as per it.
3. Each faculty member made a list of absent students. Their orientation has taken with the permission of college principal.
4. Class teacher call absent student's parents and inspire to come regular in college.
5. Committee made of college level. Following to comments documents verified in which principal chairman is. Attendance registers of the staff. Service books of the staff. Salary registers. Movement registers. CDC meeting minute register. College council meeting minute register. IQAC meeting register cash book ledger etc. General stock register
6. Academic achievement of the faculty is assessed and ARI and necessary steps are taken.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
One Day National Seminar on Gender Equality	03/01/2020	03/01/2020	120	60

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Tree Plantation carried out

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Ramp/Rails	Yes	Nil
Rest Rooms	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nil	01/07/2019	365	Canteen	Food	240
2019	1	Nil	01/07/2019	365	Doctor on Call	Medical	41
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Core Values of the College	02/12/2019	Kumbhalkar College of Social Work, Wardha had established and shaped in 1993 with prudential of Late. Mr. Krushnraoji Kumbhalkar under the crown of Rashtrasant Tukadoji Maharaj Technical and Education Society, Ganeshpeth Nagpur. From this moment it is working for excellence in professional social work education till this time is working sincerely in the field of social work in Wardha district. This institution is affiliated with Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur and University Grants Commission Act, 1956 with 2F and regularly takes

the university permission for regularity of the college with sincere efforts. Today, Social work education is not only an education but it is an effort to develop responsible citizens which we are working excellently for social excellence. We have been shaping here personalities of dedicated people for social concern and to impart college with others college administration and staff invite notable personalities in the field of social work, competitive examinations personalities in the college seminar, lectures and workshop.. We have been trained professional social workers which are with full of innovative knowledge, skill and techniques. We run B.S.W., M.S.W. M. Phil (Social Work), courses. The college has been accredited by the National Assessment Accreditation Council (NAAC) with a grade 'C' and now trying to regular it by participating in the third cycle of it for the best performance of the staff and all facilities

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Chhatrapati Shahu Maharaj Birth Anniversary program	26/06/2019	26/06/2019	45
Independence Day	15/08/2019	15/08/2019	223
N.S.S. Day	24/09/2019	24/09/2019	80
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Green Box 2) Waste Management Steps

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1) VAP for the students to enhance placement 2) Higher education Guidance to the students to increase the percentage of higher education 3) Competitive exam guidance for students

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://kcswardha.in/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Use of bicycles by the students and staff to reduce pollution.

Provide the weblink of the institution

<https://kcswardha.in/>

8.Future Plans of Actions for Next Academic Year

1. To introduce faculty welfare measures like BC, Bachat Gat 2. To increase placement percentage 3. To enhance faculty research publications in UGC approved journals 4. To try for funding from Govt. and Non-Govt. Agencies.