



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution	KUMBHALKAR COLLEGE OF SOCIAL WORK
Name of the head of the Institution	Kishor Dhoble
Designation	Principal
Does the Institution function from own campus	No
Phone no/Alternate Phone no.	07152241848
Mobile no.	9923144418
Registered Email	kcswiqac@gmail.com
Alternate Email	kcswardha@rediffmail.com
Address	Kakawadi, Sewagram Road
City/Town	Wardha
State/UT	Maharashtra
Pincode	442001
2. Institutional Status	

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Prof. Satishkumar G. Dhawad
Phone no/Alternate Phone no.	07152241848
Mobile no.	9850295004
Registered Email	satish_dhawad@rediffmail.com
Alternate Email	prof.chunche@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.test.com
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.test.com

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C+	65	2004	16-Sep-2004	15-Sep-2009

6. Date of Establishment of IQAC	17-Jun-2014
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Meeting of Internal Quality Assurance Cell (IQAC)-	16-Mar-2016 1	6
Meeting of Internal Quality Assurance Cell	15-Oct-2015 1	6

(IQAC)-		
Meeting of Internal Quality Assurance Cell (IQAC)-	06-Jul-2015 1	6
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Social Work	NA	UGC	2017 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. 2 MOUs were made. 2. Collaborative activities were started. 3. Faculty development and administrative training program conducted. 4. IPR workshop conducted. 5. Feedback from stakeholder collected. 6. NSS activities conducted.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
NSS Activities	Annual Special N.S.S. Camp, Participated and Organised Programme

Activities of Social Science Study Circle	Social Justice Day, paper presentation, guiding programme
Gender Sensitisation programme	Women Day, Human Rights day, Labour Day, Addiction release week
Green Campus	Plantation in college field work agencies, awareness programme for students, teaching theory subject and organised and environment tour for B.S.W. 2nd Year.
For Faculty and Staff	FDP and ADP
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	17-Jul-2017
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Academic: models this model contains the teacher attendance where teacher attendance through biometric device entry can maintain the online records. Assignment can be assigned to the group of student for whole class by the subject teacher through SMS, email etc.</p> <p>Student section: This models as year wise class list, alumina list and student profiles, N.S.S. student list and NSS activities are recorded.</p> <p>HR module: In this staff appointment joining of staff, salary, attendance, vouchers, live model of staff from where the staff can apply leave online through their personal login.</p> <p>Account section: This module has payroll model which makes salary vouchers, salary slips for the staff of KCSW. This model also has fees module different ledgers of fees (Like, B.S.W.I, II, III year and M.S.W. I,II Year) We can create an can allotted students class VI so that</p>

student can pay fees offline through cash payment received for their paid fees and balance. Library: This gives information about due book, books transaction details and Library feedback where everyone can be give feedback for library. Admissions: Students who are interesting to take admission in BSW I, B.S.W.II, B.S.W.II or MSW I, MSWII first he/she has to register his/her name on university portal with registration fees. Students have given the preferences to the college, and then university send online list of students to take admission in the college after this procedure student has to take admission with some application fees. Feedback model: feedback committee has taken feedback from students, teachers, Alumini and also Parents in Kumbhalkar College of Social Work Wardha as well as that feedback data analyse and result given to Principal. According to report, Principal has taken the action after that action taken report display on the college website. Communication: Through these SMS, email can send to the student parent other staff member of the college and to those to whom to communicate. Alumni: All Alumni data information is available in this module. Placements: NGO Agency registration student registration for placement can be done through this model also placement in charge can directly communicate through the mail to the agency or student if they are already register in examination result University result of student can be store and sent through SMS to parent in this model.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Yes, The curriculum delivery is planned and done as per Academic Calendar issued by RTMNU, Nagpur to which college has affiliated. Every year Time Table and Teaching Plan are prepared for every program and curriculum delivery is done accordingly. Daily diary of teachers and student's attendance registers are maintained to know implementation of planning and the gaps occurred, if any. Principal authenticates these daily diaries and attendance record of the students in order to smoothen curriculum delivery process and timely completion

of the syllabi. Apart from these, IQAC also guides and suggests curricular and extra-curricular activities to be conducted as a part of curriculum delivery like guest lectures, group discussions and field visits etc. as per the course suitability and requirement.. Faculty member uses Power Point Presentations/ YouTube Videos to integrate ICT in teaching and learning that helps improve effectiveness of curriculum delivery.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	01/06/2016	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MSW	NIL	01/06/2016
BSW	NIL	01/06/2016
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MSW	NA	01/06/2016
BSW	NA	01/06/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	01/06/2016	Nil
No file uploaded.		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSW	NA	174
MSW	NA	118
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes

Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Feedback form or format are design for stakeholders. This includes student feedback, faculty feedback, alumina feedback, student satisfying survey, employee feedback and parents feedback.etc. All this feed backs taken once in a year on various teaching learning aspects and it is analysed by the feedback committee corrective measures if any inform the respective faculties for further improvements. Student exit survey taken to analyse the understanding capability of students. Feedback about it infrastructural facilities taken from the final year students at the end of the program for improving the field work facilities if any. The feedback so obtained is analysed for further improvement. Feedback form the parents is taken by interacting with them during parent teacher meetings. Sometime these feedback forms are given to students so that feedback should be taken. Feedback is taken from alumni for suggestions or improvement in the curriculum implementations. Feedback is also collected form employers of NGO this feedback is discussed in the meeting of Training and placement cell. We have also installed a suggestion box which is accessible to all the stakeholder so that they can give their feedback suggestions for improvements, if any. Feedback back teams conduct the exercise of student feedback every year. We have a system of taking feedback from students on infrastructure and also subject wise teachers. This is the feedback on a 5 point scale which measures parameters like subject knowledge, Expression teaching aids used methodology etc. which is analysed by our feedback committee team taking appropriate decisions for improving the infrastructure and also quality of teacher. The feedback committee report is also submitted to the management for the necessary action. The alumni feedback and exit feedback are taken from pass out students. From these data we are able to make out whether the proper teaching learning process is in place. Also this process enables the institute to improve in the area where ever necessary. Every year junior faculty's evaluation is processed by senior faculties' subject experts and informed to the faculty for enhancing their skills. The feedback is a key tool which triggers continuous improvement in the quality of education. The feedback is taken from the student in order to analyse and implement as per their needs. Also feedback is taken from experts and external examiners on quality of our students. Based on the faculty feedback faculty are counselled for the lacunae. Based on above feedbacks and suggestions received we take corrective actions to complete the loop.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSW	NA	72	72	72
MSW	NA	60	60	60
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of	Number of	Number of	Number of	Number of
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	students enrolled in the institution (UG)	students enrolled in the institution (PG)	fulltime teachers available in the institution teaching only UG courses	fulltime teachers available in the institution teaching only PG courses	teachers teaching both UG and PG courses
2016	174	118	18	16	18

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
18	18	7	1	1	5
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No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentor: Mentee Scheme is actively implemented in the Institute. There is a Mentor for a group of students which is allotted by the Principal at the start of academic year. Mentors meet their mentees as and when required. During this meeting, the mentors interact with their mentees to discuss their issues, needs or support required. At the beginning of the academic session, the class wise names of the mentors are displayed on the college notice board. The mentors are supposed to take care of academic progress and psychological well being of their mentees. They are also entrusted with the task of monitoring the attendance. At the beginning of the academic session, the mentors conduct orientation programs for the mentees, whereby they are acquainted with the institution, its vision and mission, the facilities available and the rules and regulations of the institute and affiliating university.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
292	18	1:16

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
18	18	Nil	Nil	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	NIL	Nil	NIL
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-	Date of declaration of results of semester-
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			end examination	end/ year- end examination
MSW	NA	NA	01/06/2016	31/05/2017
BSW	NA	NA	01/06/2016	31/05/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Institute is affiliated to RTMNU, Nagpur and adheres to the syllabus laid down by the university. We follow guidelines and methods for continuous internal evaluation as prescribed by university. Students are made aware of the evaluation process in the orientation program at the beginning of the semester, an academic calendar with the continuous internal evaluation (CIE) dates displayed on the college notice boards.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Before commencement of each Academic Year, University gives the pathway regarding date of commencement of each semester, Schedule of Examinations, Term end, End Semester Examination in the form of academic term circular. The Academic Calendar of the institute, based on the university guidelines is then prepared. The calendar outlines the semester class work, internal examination, end semester examination schedule, curricular, co-curricular and extracurricular activities. The Principal assigns the courses/subjects based on faculty choice and area of specialization. Then faculty member prepares course plan before the commencement of semester, indicating the topics to be covered, teaching methodologies being applied and assignments given to the students with evaluation process for each allotted subject and get approved by Principal. Time table in-charge prepares the time table as per the guidelines given by the university and load distribution. Time table is then displayed on the notice boards. The performance of the student is assessed on continuous basis as per guidelines prescribed by university. The continuous internal assessment evaluation sheet is shared with the students to clarify their doubts about the evaluation process. The academic schedule prescribed is strictly adhered by all the faculties and monitored by Principal.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.test.com>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.S.W.	BSW	NA	45	30	60.00
M.S.W.	MSW	NA	53	43	81.81
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	365	Rajiv Gandhi National Institute of Youth Development, Sriperumbudr, Tamil Nadu	64300	64300
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on IPR	Institute	24/07/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	01/06/2016	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	NIL	NIL	NIL	NIL	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Social Work	9	5
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Social Work	21
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2016	0	NIL	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2016	Nil	Nil	NIL
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	12	9	Nil	Nil
Presented papers	8	9	Nil	Nil
Resource persons	Nil	3	Nil	Nil
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS and Extension Activities	NSS and Extension Activity Cell	18	292
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS and Extension Activities	Appreciation Letters	GOs and NGOs	292
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS and Extension Activities	GOs and NGOs	NSS and Extension Activities	18	292
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Field Work of BSW and MSW Students	292	Institute	365
Guest Lecture for students	292	Institute	5
Study Tour of final year students	44	Institute	1
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Guest Lecture	Guest Lecture	Institute	08/08/2016	08/08/2016	292
Project Work	Project	GOs and NGOs	01/06/2016	31/05/2017	36
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Industry-1	01/06/2016	For internship, on-the- job training, project work, sharing of research facilities etc.	300
Institute-1	01/06/2016	For internship, on-the- job training, project work, sharing of research facilities etc.	300
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
150000	150000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Smart School MIS	Partially	1.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	857	69751	128	12718	985	82469
Reference Books	285	215330	32	18553	317	233883
e-Books	Nill	Nill	Nill	Nill	Nill	Nill
Journals	18	Nill	Nill	Nill	18	Nill
e-Journals	Nill	Nill	Nill	Nill	Nill	Nill
Digital Database	3	Nill	Nill	Nill	3	Nill
CD & Video	9	Nill	Nill	Nill	9	Nill
Library Automation	Nill	Nill	Nill	Nill	Nill	Nill
Weeding (hard & soft)	Nill	Nill	Nill	Nill	Nill	Nill
Others(s pecify)	Nill	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	0	0	0	0	0	0	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
100000	93862	70000	47320

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link) Procedures and policies for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc. Infrastructure pertaining to physical academic and support facilities in college are regularly maintained to ensure that they are of maximum benefit to the student as well as teaching and non-teaching staff, staff members are deputed to ensure maintenance of campus. There are various committees like Library, Sport, Website Development, Gardeningetc., to ensure proper maintenance and upkeep. Suitable budget is allocated every year for the maintenance of various facilities. The various committees meet regularly to monitor the optimum use of infrastructure which is accessible to the students and staff of the college. Most of lectures take place in classroom with white board and pen, a projector, microphones and speakers. This is to ensure usage of new audio-visual pedagogical techniques during the teaching process along with this we have open classroom where lecture are given. The college has a technical assistants to ensure proper upkeep of the various labs including computer. The college has collaborate to many field work practicum agency related to the health, education, school, anganwadi, NGO's for social work practice. The college has a study centre with a well-equipped library. Students make extensive use of the facility for

reading and research. There is space like open air Theatre where plays are performed. Both the library and administration section of the college have undergone computerization. The library is open even after class hours. It has computer terminals with internet facility and reading spaces. A regular update on new additions is provided by the library committee works regularly to oversee the functioning of the library and various other committees coordinate with each other to enable the students to get maximum exposure and participation and also to avail all the facilities provided by the college. An eco-friendly environment is of prime importance in the college. Sport and games is an internal part of the college, garbage segregation in college campus.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	GOI Scholarship/Free ship	202	1291739
b) International	NIL	Nil	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Study tour	18/01/2016	47	06
Observational Agency visits	19/08/2016	74	06
Environment tour	11/01/2016	56	03
Field Work Practicum	16/08/2016	72	06
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	MS-CIT	6	6	6	Nil
2016	Guiding Programme on competitive examination	115	115	115	Nil

2016	competitive examinations	135	135	130	Nil
2016	Fundamental right and fundamental duties	160	160	140	Nil
2016	National competitive examination literature council	24	24	24	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	NIL	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2016	40	B.S.W.	B.S.W.	KCSW Wardha ACSW, Wardha ACSW, Wardha	M.S.W.
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	2
Civil Services	2
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
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NIL	NIL	Nil
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	NIL	Nil	Nil	Nil	NIL	NIL
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Kumbhalkar College of social work student council representatives participated in various activities. They work in coordinating all the events, programs related to academic and other curricular and extracurricular activities, the directives of teaching faculty. Student council has the members of B.S.W. 1st , 2nd, 3rd year, M.S.W. 1st and 2nd year. They do a lot of academic administrative work by taking help of other student they also motivate other student to take part in the college activities conducted by the institute they worked as a medium between faculty and student. The student council establish as per direction given by Nagpur University Nagpur. Functions of Student council I) super supervise and coordinates the various co curricular activities of the students namely dance music debate dramatics. II) Recommended to the principal as a chairman the allocations to be made for all the activities to be e Undertaker during the seed year within financial estimate approved by the local meeting committee. III) located the fern for different co curricular activities. IV) Submit and annual report about the activities conducted during the year. V) To make recommendation to the chairman regarding any matter affecting the corporate life and welfare of students in general. VI) To make recommendation to the principal for sitting grievances of student VII) Recommendation to the principal regarding facilities like library field work practical student common room and auditorium etc. Student Welfare Council According to Maharashtra University act 1994, 40(02)(B) for the elecionof College Student University Representative nominations are as below. 1) Maharashtra University Act 1994, 40(02)(B), college committee of students council consist following Members. Sr. No. Name of the Member Designation Act 1. Prof. Kishor Dhoble Offi. Principal M.U.A. 1994(b)(i) 2. Prof. Satish Dhawad Sr. Lecturer M.U.A. 1994(b)(ii) 3. Nil N.C.C. Officeer M.U.A. 1994(b)(iii) 4. Prof. Subhash Rangari N.S.S. Officer M.U.A. 1994(b)(iv) 5. Prof. Gajanan Jadhao Sport Officeer M.U.A. 1994(b)(v) 2) Maharashtra University Act 1994, 40(02)(B), Academic Merit Student consist following members. Sr.No. Name of the students Class 1. Mr. Vcky s. Waghmare Class B.S.W. 1st Representative M.U.A. 1994(b)(v) 2. Ku. Julee M. Lambat Class B.S.W. 2nd Representative M.U.A. 1994(b)(v) 3. Mr. Amol T. Lohkare Class B.S.W. 3rd Representative M.U.A. 1994(b)(v) 4. Ku. Mangala M. Dharpure Class M.S.W. 1st Representative M.U.A. 1994(b)(v) 5. Ku. Vaishali L. Thool Class M.S.W. 2nd Representative M.U.A. 1994(b)(v) 3) Maharashtra University Act 1994, 40(02)(B), Extra-curricular activites Merit student consist following members. Sr.No. Name of the students Designation 1. Ku. Priya S. Pissurde Sport Representative M.U.A. 1994(b)(vii)(a) 2. Mr. Ashish S. Dhage N.S.S. Representative M.U.A. 1994(b)(vii)(b) 3. Nil N.C.C. Representative M.U.A. 1994(b)(vii)(c) 4. Mr. Pankaj R. Kapase Cultural Representative M.U.A. 1994(b)(vii)(d) 4) Maharashtra University Act 1994, 40(02)(B),Extra-curricular activities merit student consist following members. Sr.No. Name of the students Designation 1. Ku. Priya S. Pissurde Lady B.S.W.

Representative M.U.A. 1994(b)(viii) 2. Mr. Ashish S. Dhage Lady M..S.W.
 Representative M.U.A. 1994(b)(viii) The students which have any grievances
 about the nominations given above send their written complaints to Prof. Rajesh
 B. Tandekar till 27-09-2015

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

42

5.4.3 – Alumni contribution during the year (in Rupees) :

21000

5.4.4 – Meetings/activities organized by Alumni Association :

02

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

6.1.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words) Placement process at Kumbhalkar College of Social Work driven by the participation of members from the career development centre (Krishna Leela career guidance centre), Faculty and student Committee on placements. CDC members open up job profiles. NGO connect is done with the members of CDC and some of the faculty members, some alumina who are part of the NGO. Before opening the job profile all terms and conditions are discussed among the members and once there is in unanimity the profile is open. Student committee on placement is an integral part of the process wherein they are part of the entire process. Grievance or concern if any is dealt with according to placement policy circulated with the student during join the program. Krishna Leela career guidance centre at Kumbhalkar College of Social Work Wardha involves the director of career centre faculty mentors and student body. The whole purpose of the centre is to guide and counsel the students on their career option the guidance is based on the in-depth conversation between the mentor Career Centre representative and student given the strength and weakness of the student concerned. In cases the intervention takes place at the principal level. Parents are also taken in confidence during the whole process.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Since our college is affiliated to RashtrasantTukadojiMaharaj Nagpur University Nagpur 100 sheets are filled according to rules and regulation of Maharashtra government department of

	Social Justice as well as Rashtrasant Tukadoji Maharaj Nagpur University Nagpur.
Industry Interaction / Collaboration	College organised field visits as a field work in the year respective fields to enhance the students' knowledge and expose the students to the world.
Research and Development	At the end of every academic year, the management checks the vacancies and appointments staff. The faculty members are encouraged to attend the conference seminar and workshops in this academic year.
Examination and Evaluation	<p>Examination and evaluation of the college follows the scheme of University examination. Continuous internal assessment conducted regularly. The schedule of internal examinations is made known to students in the beginning of the Year through the college calendar and timely reminders are given from time to time through announcement and Notice- board.</p> <p>Research and development To promote research the staff and students are motivated to register and complete their UG and PG degree. To enhance the standard of research to promote college teachers motivated the students to choose the recent social problem for their research. Rashtrasant Tukadoji Maharaj Nagpur University Compulsory in syllabus stated that each final year students have to do research projects to complete their degree. Library ICT and physical Infrastructure:- College library place Vital role in life of student by being a centre of learning on the campus the books meant for academic learning and references are extensively made available to you anytime from 8:30 to 5:00 p.m.. Our library has become an inheritance part of research helping students with useful materials. The faculty of the library meet at the beginning of the academic year in order to plan the various duties and functions to be carried out.</p>
Teaching and Learning	<p>Our college has adopted the following method to impart knowledge to students:</p> <ul style="list-style-type: none"> • Chalk and Talk method • Seminar and Workshops • Paper Presentations • Group Discussion • One to One teaching • Audio visual AIDS • Quiz • Creative

	Writing • Spoken English Communication skill • Interactive sessions • Projects and Assignment • Role play method • Education Tour and NGO agency visits
Curriculum Development	Curriculum plays an important role in Social Work Education since our college is affiliated to Rashtrasant Tukadoji Maharaj Nagpur University Nagpur. The college implements the syllabus design by the University and sees the need of students through the curriculum has been designed by University. The college works towards the delivery of Curriculum in the best possible manner that would give the student at theoretical as well as social work practicum knowledge of the subject prescribed.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	NIL
Administration	NIL
Finance and Accounts	The administrative office has been using MIS for salary related record keeping and generation, maintenance of institutional accounts. For salary bill Generation College uses HTE-Sevaarth software, and for students scholarship related work MAHADBT software is used which is provided by Government of Maharashtra.
Student Admission and Support	NIL
Examination	NIL

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	NIL	NIL	NIL	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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2016	NIL	NIL	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	Nil	Nil	Nil	0
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Credit Cooperative Society	Credit Cooperative Society	GOI Scholarships / Prizes

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external financial audit regularly The college has established mechanisms for conducting internal and external audit on the financial transaction in every year to ensure your financial compliance. Internal audit is conducted half of yearly by internal financial committee of the college. The committee truly verifies the income and expenditure detail and compliance report of internal audit is submitted to the management of the institution through principal. An external audit is conducted once in a year by an external agency. The mechanisms used to monitor effective and efficient use of financial resources are as below:-

- Before the commencement of every financial year principal submit a proposal on the budget allocation by considering the recommendation made by the head of All the departments to the management
- College budget include recurring expenses such as salary electricity e Internet charges maintenance of cost stationery other consumable charges etc., and non-recurring expenses like purchase furniture and other development expenses.
- The expenses will be monitor by the accounts department as per budget allocation by the management.
- The depreciation costs various things purchase in preceding years are also work out.

Process of the internal audit: All the vouchers are audited by an internal financial committee on half yearly basis. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers, if any discrepancy is found, the same is brought to the notice of the principal. The same process is being followed for the last five years. Process of the external audit: The accounts of the college are audited by chartered accountant regularly as per the government rules. The auditor ensures that all payments are duly authorized after the audit, the report is sent to management for review. Any queries in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits. The institution did not come across with any major audit objection during the preceding years. All these mechanisms exhibit the transparency being maintained in financial matters and adherence to financial discipline to avoid defalcation of funds or properties

of the institution at all levels. The audited statement is duly signed by the authorities of the management and chartered accountant.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nil	NIL	Yes	Principal
Administrative	Yes	Joint Director	Yes	Chartered accountant

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents-Teachers meeting

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

NIL

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Yes
d)NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nil	NIL	Nil	Nil	Nil	Nil
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

One Day National Seminar on Gender Equality Feminism	18/08/2016	18/08/2016	75	85
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7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Tree Plantation carried out

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Ramp/Rails	Yes	Nil
Provision for lift	No	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	Nil	Nil	Nil	Nil	NIL	NIL	Nil
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Social justice day	25/06/2016	25/07/2016	41
Independence Day	15/08/2016	15/08/2016	211
N.S.S. Day	24/09/2016	24/09/2016	60
Gandhi Jayanti	03/10/2016	03/10/2016	197

Human rights Day	10/12/2016	10/12/2016	121
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The plantation program organised by NSS and Environment Club

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Admission 2. Faculty Retention

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the weblink of the institution in not more than 500 words. The college inculcates social consciousness among its student through active forums such as NSS, social work practicum, educational tour, observational field work agency visit, Village camp, social work research,environment cell. Many social work activities are undertaken in the institute in societal context. The strong active and enthusiastic NSS unit and environmental cell of the institute undertakes many social work activities which includes blood donation, charity, maintaining the green campus, conducting programs save fuel day many more all these programs create a sense of social responsibility amongst the student every year to help needy people. Gram safae abhiyan (village cleanness programed), Sharm dant (Labour Donation). All these programs is most important Social work to the human kind. Residential Social work village camp: With the motive to inculcate the sense of social responsibility and help to educate the people from the weaker section of the society, every year NSS group organizes one week residential camp in some rural area of the state. During this camp, NSS students and faculty members visit schools, families and create awareness programs like education, cleanliness, health awareness. They also generate awareness aboutmany aspect through street plays, rally and expert talks. The college's management, Staff and student are conscious about environment concerns and cleanness on the campus which is reflected in the manner the campus, building and gardens are maintained. Student and staff members make conscious effort to make campus clean and green. There is a ban on tobacco chewing and cigarette smoking in the campus. Awareness about plastic free and pollution free campus and life style is also spread. College students participate in shramadan for cleaning campus and in programmes likeTree plantation in campus and other selected places in Wardha city. Environmental Studies is one of the subjects in BSW second year syllabus. Various programs also are conducted to create awareness and protection of environment. Energy conservations: - For energy conservation, electrical equipment and devises like computers, air conditioner, inverter, water purifiers and water coolers are regularly checked and maintained. CFL and LED bulbs are used in the most of the places are energy saving device. Students and staff members are encouraged to use all the resources optimally and switch off electrical lights and appliances when not use.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

To strengthen IQAC and Apply for Cycle-II of NAAC.